

CRCTC MEMBERSHIP APPLICATION

Name(s)	_____		
Address	_____		
City	State	ZIP	
Home Phone	Work Phone		
E-mail	_____		
Kennel Name	Number of Cairns Presently Owned		

AKC INTEREST CODES

The AKC periodically requests clubs to characterize their membership using interest codes. To help us meet this requirement, please review the following and check all that apply:

- Dog Ownership (DO) – general interest and activities typically associated with pet ownership.
- Exhibitor (E) – you entered an AKC companion, performance, or conformation event within the last two years.
- Breeding (B) – you registered a litter within the past 3 years.
- Judging (J) – you are an AKC licensed judge. Please list all events (or classes or levels where appropriate) for which you are approved to Judge:

CLUB INTERESTS

Please check any area of club activity that you would like to participate in, whether it's to lead, learn, or lend a hand. Feel free to use the space below to add additional areas not listed or to identify special areas of interest within a category

- | | | |
|--|--|---|
| <input type="checkbox"/> breed education | <input type="checkbox"/> tracking | <input type="checkbox"/> newsletter contributor |
| <input type="checkbox"/> breeding | <input type="checkbox"/> therapy dog certification | <input type="checkbox"/> public relations |
| <input type="checkbox"/> conformation | <input type="checkbox"/> show / event secretary | <input type="checkbox"/> health issues |
| <input type="checkbox"/> grooming | <input type="checkbox"/> show catalog | <input type="checkbox"/> club governance |
| <input type="checkbox"/> junior handling | <input type="checkbox"/> advertising | <input type="checkbox"/> ways and means |
| <input type="checkbox"/> judging (list events below) | <input type="checkbox"/> judge selection | <input type="checkbox"/> storekeeping |
| <input type="checkbox"/> ring stewarding | <input type="checkbox"/> site setup | <input type="checkbox"/> arts and crafts |
| <input type="checkbox"/> agility | <input type="checkbox"/> hospitality | <input type="checkbox"/> fun day organization |
| <input type="checkbox"/> earthdog | <input type="checkbox"/> trophies and awards | <input type="checkbox"/> graphic design |
| <input type="checkbox"/> obedience | <input type="checkbox"/> photography | <input type="checkbox"/> web site design |
| <input type="checkbox"/> rally obedience | <input type="checkbox"/> newsletter production | <input type="checkbox"/> web site maintenance |

Other /Notes:

Briefly describe your interest or goals for your Cairns, what you would like to see the Columbia River Cairn Terrier Club accomplish in the future.

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Name(s) _____	
Signature(s) _____	Date _____
Signature of two sponsors is required (sponsor may add comments on back of this form).	
#1 _____	#2 _____
print name _____	print name _____

Select **one** membership type for all names on this application.
Use **separate application** for **each** membership type if your household wishes to split membership types.

- | | |
|--|------------------|
| <input type="radio"/> Regular | \$25 /yr /person |
| <input type="radio"/> Associate | \$15 /yr /person |
| <input type="radio"/> Junior
(under 18) | \$10 /yr /person |

Mail completed application
and check payable to **CRCTC**
to club Treasurer

6cVJY: m Yfi X, Treasurer %&-%B9; h 7h Vancouver, WA 98685
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NOTES

CONSTITUTION

Article I. Name & Objects**Section 1.**

The name of the club shall be Columbia River Cairn Terrier Club. (CRCTC) hereinafter referred to as the Club.

Section 2.

The objects of the Club shall be:

- (a) to encourage and promote the advancement of the purebred Cairn Terrier and to do all possible to bring their natural qualities to perfection;
- (b) to urge members and breeders to accept the standard of the breed as defined by the CTCA and approved by the American Kennel Club as the only standard of excellence by which Cairn Terriers shall be judged;

(c) to do all in its power to protect and advance the interests of the breed by encouraging sportsmanlike competition at dog shows, obedience and agility trials, and hunting tests;

(d) to conduct sanctioned matches and specialty shows, including performance and companion events under the rules and regulations of the American Kennel Club.

Section 3.

The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

Section 4.

The members of the Club shall adopt and may from time to time revise such bylaws as may be required to carry out these objects.

BYLAWS

Article I. Membership**Section 1. Eligibility**

There shall be three types of membership open to all persons who are in good standing with The American Kennel Club:

- (a) Regular Members: Open to persons 18 years of age or older and enjoying all privileges of the club including the right to vote, hold office, and serve on the nominating committee.
- (b) Associate Members: Open to persons 18 years of age and older, are not eligible to vote or hold office. However, such members can maintain regular membership upon payment of regular dues.
- (c) Junior Members: Open to persons 10-17 years of age. Junior Members cannot vote or hold office and may convert to Regular Membership upon reaching their 18th birthday.

While membership in the Columbia River Cairn Terrier Club is unrestricted as to residence, the club's primary purpose is to be representative of the breeders and exhibitors in Northwest Oregon and Southwest Washington (Portland / Vancouver area). A map is appended to this document.

Section 2. Dues

Membership dues for regular members shall not exceed \$50.00 per year, payable on or before the 1st day of January of each year. No member may vote whose dues are not paid for the current year. During the month of December the Treasurer shall send to each member a statement for dues for the ensuing year.

Section 3. Election to Membership

Each applicant for membership shall apply on a form approved by the board of directors and which shall provide that the applicant agrees to abide by the club constitution and bylaws and the rules of the AKC. The application shall state the name, address, and

occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective member shall submit dues payment for the current year. All applications are to be filed with the secretary and each application is to be read at the first meeting of the Club following its receipt. At the next club meeting the application will be voted upon and affirmative votes of 2/3 of the members present and voting by secret ballot shall be required to elect the applicant. Applicants for membership who have been rejected by the Club may not reapply within six months after such rejection.

Section 4. Termination of Membership

Memberships may be terminated:

- (a) by resignation. Any member in good standing may resign from the club upon written notice to the secretary, but no member may resign when in debt to the club. Obligations, other than dues, are considered a debt to the club and must be paid in full prior to resignation.
- (b) by lapsing. A membership will be considered as lapsed and terminated if such member's dues remain unpaid 30 days after the membership dues due by date; however the board may grant an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.
- (c) by expulsion. A membership may be terminated by expulsion as provided in Article VI of these by-laws.

Article II. Meetings and Voting**Section 1. Club Meetings**

Meetings of the Club shall be held within the greater Portland / Vancouver area at such hour and place as may be designated by the Board of Directors. There will

be a minimum of six meetings a year. Written notice of each such meeting shall be provided by the Secretary at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the Regular Members in good standing.

Section 2. Special Club Meetings

Special club meetings may be called by the President, or by majority vote of the members of the Board who are present and voting at any regular or special meeting of the board; and shall be called by the Secretary upon receipt of a petition signed by five members of the club who are in good standing. Such special meetings shall be held within the greater Portland/Vancouver area at such place, date and hour as may be designated by the person or persons authorized herein to call such meetings. Notice of such a meeting shall be made by the Secretary at least 5 days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the Regular Members in good standing.

Section 3. Board Meetings

Meetings of the board of directors shall be held within the greater Portland/Vancouver area at such hour and place as may be designated by the board. There will be a minimum of six meetings of the board a year. Written notice of each such meeting shall be made by the Secretary at least 5 days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the board.

Section 4. Special Board Meetings

Special meetings of the board may be called by the President; and shall be called by the Secretary upon receipt of a request signed by at least three members of the board. Such special meetings shall be held within the greater Portland/Vancouver area at such place, date, and hour as may be designated by the person authorized herein to call such a meeting. Notice of such meeting shall be made by the Secretary at least 5 days and not more than 10 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. The quorum for such a meeting shall be a majority of the board.

Section 5. Voting

Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which he or she is present.

Article III. Directors and Officers

Section 1. Board of Directors

The board shall be comprised of officers and 4 other persons, all of whom shall be members in good standing and all of whom shall be elected for 2 year terms at the club's annual meeting as provided in Article IV and shall serve until successors are elected. General management of the club's affairs shall be entrusted to the board of directors.

Section 2. Officers

The club's officers, consisting of the President, Vice

President, Secretary, Treasurer and AKC Delegate shall serve in their respective capacities both with regard to the club and its meetings and the board and its meetings.

(a) The President shall preside at all meetings of the club and of the board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these bylaws.

(b) The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity. The Vice President is responsible for recruiting and leading club match co-ordination team.

(c) The Secretary shall keep a record of all meetings of the club and of the board and of all matters of which a record shall be ordered by the club; have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members of the club with their addresses, and carry out such other duties as are prescribed in these bylaws.

(d) The Treasurer shall collect and receive all moneys due or belonging to the club. Moneys shall be deposited in a bank designated by the board, in the name of the club. The books shall at all times be open to inspection by the board and a report shall be given at every meeting on the condition of the club's finances and every item of receipt or payment not before reported; and at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year. The Treasurer may be bonded in such amount as the board of directors shall determine.

(e) The AKC Delegate shall represent the Club, as directed, before the American Kennel Club.

Section 3. Vacancies

Any vacancies occurring on the board or among the offices during the year shall be filled until the next election by a majority vote of all the then members of the board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the board.

Article IV. The Club Year, Annual Meeting, Elections

Section 1 Club Year

The club's fiscal year shall begin on the first day of January and end on the last day of December.

Section 2. Annual Meeting

The annual meeting shall be held in January of each year. In election years, officers and directors for the ensuing 2 year term shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.

Section 3. Elections

The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidates for other positions on the board who receive the greatest number of votes for such positions shall be declared elected.

Section 4. Nominations

No person may be a candidate in a Club election who has not been nominated. During the month of October, the Board shall select a Nominating Committee consisting of three members and two alternates, not more than two of whom may be members of the Board. The Secretary shall immediately notify the committee members and alternates of their selection. The Board shall name a Chairman for the Committee and it shall be such person's duty to call a committee meeting which shall be held on or before November 1.

(a) The committee shall nominate one candidate for each office (and for delegate, who may but need not be an officer or director of the club) and positions on the board and, after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.

(b) Upon receipt of the Nominating Committee's report, the Secretary shall, at least 2 weeks before the December meeting, notify each member in writing of the candidates so nominated.

(c) Additional nominations may be made at the December meeting by any member in attendance, provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position (except for the position of AKC Delegate).

(d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this section.

Article V. Committees

Section 1. Board Appointments

The board may each year appoint Standing Committees to advance the work of the club in such matters as dog shows, trials, trophies, annual prizes, membership, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the board. Special committees may also be appointed by the board to aid it on particular projects.

Section 2. Committee Membership Termination

Any committee appointment may be terminated by a majority vote of the full membership of the board upon written notice to the appointee; and the board may appoint successors to those persons whose services have been terminated.

Article VI. Discipline

Section 1. American Kennel Club Suspension

Any member who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this club for a like period. The Board may review the basis of the suspension by The American Kennel Club and if it

deems that punishment insufficient, it may recommend to the membership that the penalty be expulsion in accordance with Section 4 of the Article.

Section 2. Charges

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the club or breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$25.00, which shall be forfeited if such charges are not sustained by the board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting, and the board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interest of the club. If the board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club, it may refuse to entertain jurisdiction. If the board entertains jurisdiction of the charges, it shall fix a date for a hearing by the board not less than 3 weeks nor more than 6 thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes.

Section 3. Board Hearing

The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the board may by a majority vote of those present reprimand or suspend the defendant from all privileges of the club for not more than 6 months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow members at the ensuing club meeting which considers the board's recommendation. Immediately after the board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the board's decision and penalty, if any.

Section 4. Expulsion

Expulsion of a member from the club may be accomplished only at a meeting of the club following a board hearing and upon the board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the club to be held within 60 days but not earlier than 30 days after the date of the board's recommendation of expulsion. The defendant shall have the privilege of appearing in his/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the board's finding and recommendation, and shall invite the defendant, if present, to speak in his/her own behalf. The members shall then vote by secret ballot on the proposed expulsion. A 2/3 vote of those present and voting at the

